

Job Title: Certified Teacher

Reports to: Head of School or Principal

Horizon Academy: www.horizon-academy.org

Primary Purpose: Horizon Academy is the only accredited school in the Kansas City area serving students with diagnosed dyslexia, dysgraphia, and dyscalculia, and/or attention difficulties and anxiety. Applicants' primary purpose is to provide learning activities and experiences designed to help our students fulfill their potential for intellectual, emotional, physical, and social growth. In addition, teachers will develop or modify curricula and prepare lessons and other instructional materials to student ability levels while working in a self-contained classroom of up to ten students.

Grades 1-3 or 4-6

Self-contained classroom with up to 10 students with a Teacher Assistant.

Qualifications:

- Education/Certification: Bachelor's degree from an accredited university (minimum)
- Valid Kansas or Missouri teaching certificate; special education endorsement or reading specialist endorsement a plus
- Demonstrated competency in the subject area(s) assigned
- Orton-Gillingham training and Science of Reading a plus

Special Knowledge/Skills:

- Knowledge of dyslexia and other learning differences, ADHD, and anxiety of students in assigned area
- Ability to write and implement an Individual Education Plan (IEP) goal-setting process and implementation
- General knowledge of curriculum and instruction and pedagogy

Major Responsibilities and Duties: Instructional Strategies

- Collaborate with students, parents, and other members of staff to develop IEP for each student assigned.
- Implement an instructional program for assigned students and show written evidence of preparation as required.
- Plan and use appropriate instructional and learning strategies, activities, materials, and equipment that reflect an understanding of the learning styles and needs of students assigned.

- Work cooperatively with other classroom teachers and therapists to modify regular curricula or learning environments as needed.
- Conduct assessment of student learning styles and use results to plan for instructional activities.
- Present subject matter according to guidelines established by IEP.
- Employ a variety of instructional techniques and media to meet the needs and capabilities of each student assigned.
- Plan and supervise assignments for teacher assistants and volunteer(s).
- Use technology in the teaching/learning process.

Student Growth and Development

- Conduct ongoing assessments of student achievement through formal and informal testing.
- Assume responsibility for extracurricular activities as assigned.
- Be a positive role model for students; support the mission of the school.

Classroom Management and Organization

- Create a classroom environment conducive to learning and appropriate for the physical, social, and emotional development of students.
- Manage student behavior and administer discipline. This includes intervening in crisis situations.
- Consult with classroom teachers and counselors regarding the management of student behavior.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Assist in the selection of books, equipment, and other instructional materials as required.

Communication

- Establish and maintain open communication by conducting conferences with parents, students, principals, and teachers.
- Maintain a professional relationship with colleagues, students, parents, and community members.
- Use effective communication skills to present information accurately and clearly.

Other

- Participate in staff development activities to improve job-related skills.

- Keep informed of and comply with federal, state, district, and school regulations and policies for special education teachers.
- Compile, maintain, and file all physical and computerized reports, records, and other documents required.
- Attend and participate in faculty meetings and serve on staff committees as required.
- Maintain confidentiality.
- Other duties as assigned.
- Supervise assigned teacher assistant

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:

Maintain emotional control under stress. Frequent standing, stooping, bending, kneeling, pushing, and pulling. Move small stacks of textbooks, media equipment, desks, and other classroom or adaptive equipment.

Job Type: Full-time